BOARD OF ELECTIONS

Ken Raymond
Chairman

Stuart Russell
Secretary

Fleming El-Amin
Member

Tim Tsujii
Director

Lamar Joyner
Deputy Director

FORSYTH COUNTY BOARD OF ELECTIONS
Agenda
October 11, 2016 – 5 p.m.

1. Meeting Called to Order

2. Pledge of Allegiance

3. Moment of Silence

4. Public Comments

5. Approval of Absentee Ballots

6. Approval of Meeting Minutes

7. Closed Session (If needed)

8. Adjournment

Meeting Called to Order
A meeting of the Forsyth County Board of Elections was called to order in the third floor meeting room on October 11, 2016 at 5:00 p.m., Chairman Raymond presiding.

Board Members in attendance: Chairman Ken Raymond, Secretary Stuart Russell, and Member Fleming El-Amin (via teleconference)

Staff Members in attendance: Director Tim Tsujii, Deputy Director Lamar Joyner, Chris Duffey, Monica Gary and Kimberly Stuck

Pledge of Allegiance
Chairman Raymond led the pledge of allegiance.

Moment of Silence
Chairman Raymond led a moment of silence.

Public Comments
Chairman Raymond noted no public speakers present for comments. Chairman Raymond called to close public comments; Secretary Russell motioned, Member El-Amin seconded the motion; **Motion carried unanimously.**

Secretary Russell asked Director Tsujii about the measures taken to insure that deceased voters were not voting in Forsyth County. Director Tsujii referenced the list maintenance process as well as data provided from state agencies to the county boards. Mr. Tsujii stated that North Carolina Health and Human Services provides a list of the states deceased and North Carolina Department of Corrections provides a felony list to update voter records accordingly. Contact mailings are also sent to verify registrations. Mr. Tsujii provided the Board with a copy of the statute for list maintenance. Chairman Raymond noted that list maintenance is done prior to every major election as well as presidential elections. Chairman Raymond asked Director Tsujii if the list maintenance was up to date. Director Tsujii noted for the Board that office staff are assigned various list maintenance duties. Additionally, Mr. Tsujii noted that near relatives may also submit a Notification of Deceased Voter Application.

Chris Duffey provided insight on a new automated tool that he has been working on in conjunction with Wake County that enables data to be effectively cross checked in our system; for example to check for duplicate registrations. Mr. Duffey also noted notification of deceased voter forms can be provided to near relatives by funeral homes as part of the documentation packet. Chairman Raymond asked if there was anyway to post list maintenance information for the public to provide awareness to the procedures. Director Tsujii noted that information

discussed during the meeting could be shared but would like to research the most effective way to present such information on the website.

Approval of Absentee Ballots
Ms. Gary recommended 567 Absentee ballots for approval and 4 for disapproval. Secretary Russell inquired if absentee ballots were compared against deceased list; Ms. Gary assured him they were compared. Member El-Amin motioned to accept staff recommendations, Secretary Russell seconded; **Motion carried unanimously**.

Approval of Meeting Minutes
Secretary Russell reviewed the meeting minutes, he requested a punctuation mark change in the first paragraph, second sentence of Other Business. Secretary Russell motioned to approve the meeting minutes for October 04, 2016 with requested changes, Chairman Raymond seconded; **Motion carried unanimously**.

Closed Session
Chairman Raymond inquired of need for closed session; none given.

Adjournment
Chairman Raymond called to adjourn; Secretary Russell motioned, Chairman Raymond seconded; **Motion carried unanimously**. Meeting adjourned at 5:16 p.m.

Approved:

_____   _____
Ken Raymond, Chair   Date

_____   _____
Stuart Russell, Secretary   Date

_____   _____
Fleming El-Amin, Member   Date