# FORSYTH COUNTY, NORTH CAROLINA 2017-2018 BUDGET ORDINANCE

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF FORSYTH COUNTY AS FOLLOWS:

**SECTION 1. REVENUES AND APPROPRIATED FUND BALANCES.** It is estimated that the revenues and appropriated fund balances of the funds as listed below will be available during the fiscal year beginning July 1, 2017, and ending June 30, 2018, to meet the appropriations as set forth in Section 2. All fees, commissions, and sums paid to or collected by any County official, officer, or agent for any service performed by such official, officer, or agent in his official capacity shall inure to the benefit of the County and become County funds.

#### **GENERAL FUND**

TAXES		\$323,994,661	
LICENSES & PERMITS		835,366	
INTERGOVERNMENTAL		47,968,443	
CHARGES FOR SERVICES		21,571,773	
EARNINGS ON INVESTMENTS		1,253,300	
OTHER REVENUES		8,496,079	
OTHER FINANCING SOURCES		4,454,226	
APPROPRIATED FUND BALANCE Education Debt Leveling Library Debt Leveling Register of Deeds Automation SCAAP Rollover General County Unreserved	5,049,021 306,438 22,619 229,064 11,224,100	16,831,242	
General County Onleserved	11,224,100	10,001,212	
GENERAL FUND REVENUES AND APPR			\$425,405,090
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GENERAL FUND REVENUES AND APPR	ROPRIATED FUND E	BALANCES	
GENERAL FUND REVENUES AND APPE	ROPRIATED FUND E	BALANCES	ENUE FUND \$398,300
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GENERAL FUND REVENUES AND APPE LAW ENFORCEMENT EQUIT APPROPRIATED FUND BALANCE EMERGENCY TELEPH INTERGOVERNMENTAL (E-911 SURCHA	ROPRIATED FUND E ABLE DISTRIBUTIO IONE SYSTEM SPEC	BALANCES ON SPECIAL REVI	ENUE FUND \$398,300 FUND

**<u>SECTION 2. APPROPRIATIONS.</u>** The following amounts are hereby appropriated to the County Manager for the operation of the Forsyth County Government and its departments and agencies for the fiscal year

beginning July 1, 2017, and ending June 30, 2018. In administering the programs authorized under this ordinance, the County Manager is authorized to make transfers from one appropriation (including Contingency) to another within the same fund or financial plan. Any such transfer shall be reported to the Board of Commissioners at its next regular meeting and shall be recorded in the minutes of that meeting. Appropriations for land and new buildings included in this Ordinance may be expended only after approval by the Board of Commissioners.

Subject to a pre-audit certificate thereon by the Chief Financial Officer, if applicable, and approval as to form and legality by the County Attorney, the Chairman of the Board of Commissioners, the County Manager and/or his designee, and Clerk to the Board are hereby authorized to execute the necessary documents and agreements and any amendments thereto on behalf of Forsyth County within funds included in the Budget Ordinance for the following purposes: (1) Form grant agreements for County, City, State or Federal funds to public and nonprofit organizations; (2) Leases with Forsyth County, as Lessee, of normal and routine business property where the annual rental of each is not more than \$50,000; (3) Consultant, professional, license, maintenance service, and other routine business agreements where the annual compensation of each is not more than \$50,000; (4) Purchase of software, apparatus, supplies, materials, information technology equipment and other equipment where formal bids are not required by law: this includes the authority to award contracts, reject bids, advertise and re-advertise to receive bids and execute any necessary contracts on behalf of Forsyth County subject to restrictions as to dollar amount and other conditions imposed by the Board of Commissioners; (5) Applications and agreements for acceptance and distribution of State. Federal, public, and non-profit organization grant and other funds, and funds from other governmental units or other entities for services to be rendered; (6) Construction or repair work where formal bids are not required by law; (7) Liability, health, life, disability, casualty, property, workers compensation or other insurance contracts or retention and faithful performance bonds (in addition to the bonds for the Sheriff and Register of Deeds). Other appropriate County officials as designated by the County Manager are also authorized to execute and approve such insurance and bond undertakings as provided by law; (8) Agreements authorizing payment for court ordered placements of juveniles not in the custody of the Department of Social Services for which the County has been given prior notice; (9) Agreements for the care, maintenance and support of juveniles in the custody of the Forsyth County Department of Social Services; (10) Fee or income generating contracts, such as for commissary services, without regard to the amount generated thereby; and (11) Agreements specifically discussed and agreed to in the budget adoption process without regard to amount.

The County Manager is hereby authorized to submit to the State of North Carolina a list of County requirements of apparatus, supplies, materials, or equipment and to make purchases for the County in any amount by participating in State Contracts, at the same or more favorable prices, terms, and conditions, under the rules established by the Department of Administration through its Division of Purchase and Contract from items bid by the State of North Carolina in accordance with the laws of this State with no further bidding by County staff or award by the Commissioners, as authorized by N.C.G.S. 143-129, subject to budget limits approved by the Board of County Commissioners.

The County Manager is authorized to use contracts established by the State of North Carolina, in accordance with statutes, policies, and rules of the Department of Information Technology, to make purchases of information technology equipment for the County in any amount at the same prices, terms, and conditions as the State contracts, without further compliance by the County with otherwise applicable competitive bidding requirements as provided in Article 15 of Chapter 143B of the General Statutes and authorized by N.C.G.S. 143-129(e)(8), subject to budget limits approved by the Board of County Commissioners.

Pursuant to the authority provided in N.C.G.S. 153A-13, within the limitations set forth above, subject to a pre-audit certificate thereon and approval as to form and legality by the County Attorney, the Chairman of the Board of Commissioners, County Manager, and Clerk to the Board are authorized to execute on behalf of Forsyth County, continuing contracts, some portion or all of which are to be performed in ensuing fiscal years, provided sufficient funds are appropriated to meet any amount to be paid under the contract in the current fiscal year and further provided, in each future year, sufficient funds are to be included in the appropriations to meet the amounts to be paid under continuing contracts previously entered into.

The County Manager may make those recommendations set forth in Sections 16-23 Administration and maintenance; reallocation of positions, and 16-24 Classification of new positions, of the County Code, which may become necessary, within funds provided in this ordinance or amendments thereto. In addition, the County Manager may reallocate and reclassify certain County positions as necessary in order to more effectively address budget and service level issues as authorized by the *Resolution Extending The County Manager's Authority To Reallocate and Reclassify Certain County Positions On The Basis Of Kind And Level Of Duties And Responsibilities On Behalf Of The Board Of Commissioners To Address Budget And Service Level Issues adopted by the Forsyth County Board of Commissioners on April 12, 2010.* 

Appropriations for the Winston-Salem/Forsyth County Schools are subject to allocation by purpose, function, and project as shown below. Increases or decreases in the amount of County Current Expense and Capital Outlay appropriations allocated to a purpose, function, or project for the Winston-Salem/Forsyth County Schools of 25% or more must receive the prior approval of the Board of Commissioners. If any amendments to these appropriations are required to reflect changes in State or Federal funding, such amendments shall be submitted by the School System to the County on or before October 16, 2017.

In addition to the Behavioral Health Services appropriations set forth below, the County hereby appropriates for behavioral health services the amount of \$425,392, which is included in the Emergency Services appropriation below, for the Mobile Integrated Health Program, and \$269,905, which is included in the Public Health appropriation below, for the Stepping Up Program. For FY2017-18, the total annual County appropriation for behavioral health services is \$4,026,677.

GENERAL	FUND

ANIMAL CONTROL	\$2,232,623
EMERGENCY MANAGEMENT	407,150
INTERAGENCY COMMUNICATIONS	1,196,004
SHERIFF	49,519,008
EMERGENCY SERVICES	17,675,148
COURT SERVICES	543,364
ENVIRONMENTAL AFFAIRS	2,329,223
INSPECTIONS	323,190
MEDICAL EXAMINER	322,500
BEHAVIORAL HEALTH SERVICES	3,331,380
PUBLIC HEALTH	24,335,810
AGING SERVICES	626,130
SOCIAL SERVICES	45,404,153
YOUTH SERVICES	1,023,588
N.C. COOPERATIVE EXTENSION SERVICE	1,080,418
FORSYTH TECHNICAL COMMUNITY COLLEGECurrent Expense\$9,915,316Capital Outlay455,000	10,370,316

### WINSTON-SALEM/FORSYTH COUNTY SCHOOLS

Instructional Programs Regular Special Population S,441,033 Alternative 1,562,850 School Leadership 7,823,214 Co-Curricular Support 11906,214 Total Instructional Programs S67,499,542 Support Bevelopment S1,233,735 Special Population Support 2,879,858 Operational Support 2,879,858 Operational Support 2,879,858 Operational Support 2,879,858 Operational Support 2,879,858 Community Services 342,353,452 Ancillary Services 342,353,452 Ancillary Services 342,243 Nutrition Services 342,243 Nutrition Services 3422,243 Nutrition Services 342,353,452 Ancillary Services 3438,349 Non-Programmed Charges Charter Schools S5,536,345 Capital Outlay Regular 34,424,171 Technology Support 55,536,345 Capital Outlay Regular S4,424,171 Technology Support 55,536,345 Capital Outlay Regular S4,424,171 Technology Support 55,536,345 Capital Outlay Regular S4,424,171 Technology Support 55,536,345 Capital Outlay System Wide 6,500 Transfer to 2016 Schools Maint. CPO 1,735,000 Total Capital Outlay S4,779,083 124,606,771 LIBRARY 7,589,777 PARKS & RECREATION 8,197,786 HOUSING & COMMUNITY DEVELOPMENT \$576,473 GENERAL SERVICES 13,771,231 HUMAN RESOURCES 10,099,787 PLANNING & DEVELOPMENT SERVICES 10,099,787 PLANNING & DEVELOPMENT SERVICES 11,068,380 PURCHASING 114,480 MAP FORSYTH 637,556	WINSTON-SALEW/FORSTTH COUNTY SCHO	JOLS	
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Transfer to 2018 Housing GPO26,250602,723BUDGET & MANAGEMENT527,746MANAGEMENT INFORMATION SERVICES6,585,499FINANCE2,527,051GENERAL SERVICES13,771,231HUMAN RESOURCES1,099,787PLANNING & DEVELOPMENT SERVICES1,568,380 114,480			
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FINANCE         2,527,051           GENERAL SERVICES         13,771,231           HUMAN RESOURCES         1,099,787           PLANNING & DEVELOPMENT SERVICES         1,568,380           PURCHASING         114,480	DODGET & MANAGEMENT		527,740
FINANCE         2,527,051           GENERAL SERVICES         13,771,231           HUMAN RESOURCES         1,099,787           PLANNING & DEVELOPMENT SERVICES         1,568,380           PURCHASING         114,480			0 505 400
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HUMAN RESOURCES1,099,787PLANNING & DEVELOPMENT SERVICES1,568,380PURCHASING114,480	GENERAL SERVICES		13,771,231
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PURCHASING 114,480			1,000,101
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MAP FORSYTH 637,556	FURGHADING		114,480
MAP FORSYTH 637,556			<b></b>
	MAP FORSYTH		637,556

ATTORNEY		1,630,509		
BOARD OF ELECTIONS		1,287,566		
COUNTY COMMISSIONERS & MANAGER		1,151,899		
REGISTER OF DEEDS		1,330,567		
TAX ADMINISTRATION		6,533,532		
ECONOMIC DEVELOPMENT		3,115,593		
SPECIAL APPROPRIATIONS		869,413		
NON-DEPARTMENTAL Transfer to the 2016 Motive Equip. CPO General Contingency County-wide Salary Savings Other Services & Adjustments Employee Salary Adjustments Prior Year Encumbrances	\$1,636,000 877,481 (2,500,000) 6,793,352 1,756,000 2,000,000	10,562,833		
OPERATING BUDGET SUBTOTAL		\$355,030,704		
DEBT SERVICE		70,374,386		
GENERAL FUND APPROPRIATIONS			\$425,405,090	
LAW ENFORCEMENT EQUITABLE DISTRIBUTION SPECIAL REVENUE FUND         TRANSFER TO GENERAL FUND       \$398,300				
EMERGENCY TELEPHONE SYSTEM SPECIAL REVENUE FUND				
PROJECTS			\$612,718	
O. MOSER SPECIAL REVENUE FUND				
ASSISTANCE TO THE ELDERLY			\$50.000	

ASSISTANCE TO THE ELDERLY \$50,000 TOTAL APPROPRIATIONS \$426,299,059

**<u>SECTION 3. CONTINGENCY</u>**. Contingency funds shall be used only for unanticipated fiscal requirements affecting the continuing operations of departments of County government.

**SECTION 4. COMPENSATION AND ALLOWANCES OF ELECTED OFFICIALS.** (1) For the fiscal year beginning July 1, 2017, and ending June 30, 2018, compensation for the Chairman shall be \$997 bi-weekly; compensation for the Vice-Chair shall be \$926 bi-weekly; and compensation for other Commissioners shall be \$856 bi-weekly. (2) In-county travel and expense allowance is included in the annual compensation for each Commissioner. (3) Out-of-county travel and expenses shall be reimbursed to each Commissioner in accordance with actual expenses incurred consistent with prevailing County policy. (4) Fringe and related benefits will be furnished in accordance with funds budgeted. The salaries of elected officials, including

County Commissioners, the Sheriff, and the Register of Deeds, are adjusted effective July 1, 2017, in accordance with the average performance adjustment for eligible regular employees.

**SECTION 5. SHERIFF'S AND REGISTER OF DEEDS' EMPLOYEES**. Pursuant to the provisions of N.C.G.S. 153A-103, the Sheriff and the Register of Deeds have the exclusive right to hire, discharge, and supervise the employees in their respective offices, subject to legal limitations, and each deputy appointed by the Sheriff and the Register of Deeds shall serve at the pleasure of the Sheriff and the Register of Deeds respectively; however, the Board of County Commissioners shall fix the number of employees in the offices of the Sheriff and the Register of Deeds, subject to the Board's further authority to review the use and necessity of the Sheriff's and the Register of Deeds' vacant positions, in any manner, including but not limited to, the County's vacancy review process. The total number of authorized full-time positions in the Sheriff's Office may not exceed 539 and the total number of authorized part-time positions in the Sheriff's Office may not exceed 22. Of the total authorized positions in the Sheriff's Office, the total number of authorized full-time sworn Law Enforcement positions in the Sheriff's Office may not exceed 22. The total number of authorized part-time positions in the total number of authorized full-time positions in the total number of authorized full-time sworn Law Enforcement positions in the Sheriff's Office may not exceed 226. The total number of authorized full-time positions in the Register of Deeds Office may not exceed 20 and the total number of authorized part-time positions in the Register of Deeds May not exceed 20 and the total number of authorized part-time positions in the Register of Deeds May not exceed 20 and the total number of authorized part-time positions in the Register of Deeds may not exceed 1.

**SECTION 6. AD VALOREM TAX LEVY.** There is hereby levied for the fiscal year beginning July 1, 2017, and ending June 30, 2018, an ad valorem property tax on all property having a situs in Forsyth County as listed for taxes as of January 1, 2017, at a rate of \$0.7235 on each one hundred dollars (\$100) assessed value of such property pursuant to and in accordance with the Machinery Act of Chapter 105 of the North Carolina General Statutes and other applicable laws. Property shall be assessed at one hundred percent (100%) of its true value. The estimated revenues from the ad valorem property tax set out in Section 1 of this ordinance are based on an estimated collection rate during the 2017-2018 fiscal year of ninety-nine and four hundredths percent (99.04%) of the levy.

**SECTION 7. DEBT LEVELING PLANS.** It has been the resolve of the Board of County Commissioners that establishing a financial plan for the payment of debt is a fiscally responsible method of managing the tax implications of approved debt issuances.

Forsyth County established the following financial plans for existing debt:

- Four and fifty-one hundredths (4.51¢) cents of the \$0.7235 tax rate is designated solely for the Education Debt Leveling Plan,
- Fifty-seven hundredths (0.57¢) cents of the \$0.7235 is designated solely for the 2016 Library Debt Leveling Plan.
- Two and nine tenths (2.9¢) cents of the \$0.7235 is designated solely for the 2016 Public Improvement Bonds Debt Leveling Plan.

For the fiscal year beginning July 1, 2017, and ending June 30, 2018, the Chief Financial Officer is hereby directed to designate such funds in fund balance at the end of the fiscal year including any interest earned thereon.

**SECTION 8. LEVY OF PRIVILEGE LICENSE AND OTHER TAXES.** To the extent authorized by law, there is hereby levied all County license taxes as authorized by Chapters 105 and 153A of the North Carolina General Statutes (see list of Privilege Licenses in the Appendices of the 2017-2018 Annual Budget Document) and such other taxes as provided in the ordinances and resolutions duly adopted by the Board of Commissioners.

**SECTION 9. TAX LEVIES FOR FIRE AND FIRE/RESCUE PROTECTION DISTRICTS.** Forsyth County shall maintain a separate revenue fund for each fire and fire/rescue protection district set forth in column (1) below. The following special revenue funds have been previously established or are hereby established to account for the collection of taxes for the districts. There is hereby levied an ad valorem property tax in the districts shown below at a rate set forth in column (2) below per one hundred dollars (\$100) assessed valuation of taxable property as listed for taxes as of January 1, 2017, having a situs within the districts shown below. The revenues estimated from these levies are shown in column (3) below. In addition, where indicated, the amount of Fund Balance shown in column (4) below is appropriated and authorized for the totals shown in column (5) below are hereby appropriated for the

legal purposes for which each district was created, i.e., fire protection or fire and rescue protection. Totals shown in column (6) below reflect Sales Tax proceeds allocated to Fire Tax Districts based on the ad valorem method of distribution, to be transferred to the General Fund to support County fire protection.

Fire and Fire and Rescue Protection Districts					
(1)	(2)	(3)	(4)	(5)	(6)
			Fund		Sales Tax Proceeds
	Тах	Revenue	Balances	Total	and Transfer to
District	Rate	Estimated	Utilized	Appropriation	General Fund
	005	<b>#004 470</b>	<b>\$40,000</b>	<b>#004 470</b>	<b>#04.440</b>
Beeson Cross Roads*	.095	\$284,473	\$10,000	\$294,473	\$64,416
Beeson Cross Rds. Svc. Dist.	.095	30,782	0	30,782	6,667
Belews Creek**	.110	371,283	8,265	379,548	89,871
City View*	.105	39,487	1,968	41,455	9,206
Clemmons**	.060	1,527,883	10,000	1,537,883	367,766
Forest Hill**	.105	12,722	0	12,722	2,958
Griffith*	.055	117,131	0	117,131	28,077
Gumtree**	.100	67,689	2,794	70,483	16,415
Horneytown**	.122	266,341	6,212	272,553	54,035
King of Forsyth County**	.075	541,922	0	541,922	129,409
Lewisville**	.080	1,407,859	39,041	1,446,900	337,590
Mineral Springs*	.105	192,100	0	192,100	46,166
Mineral Springs Svc. Dist.	.105	7,351	0	7,351	1,815
Mt. Tabor**	.075	75,972	3,728	79,700	17,556
Old Richmond**	.095	423,992	17,000	440,992	104,291
Piney Grove*	.130	758,818	17,092	775,910	175,962
Rural Hall**	.105	457,122	9,340	466,462	113,213
Salem Chapel**	.120	105,942	11,000	116,942	24,937
South Fork*	.060	5,619	0	5,619	1,498
Talley's Crossing**	.105	199,314	10,980	210,294	45,490
Triangle*	.092	100,143	5,852	105,995	20,927
Union Cross**	.120	322,238	45,921	368,159	75,089
Vienna*	.075	541,721	22,584	564,305	126,594
Walkertown**	.100	370,241	14,948	385,189	86,901
West Bend*	.080	49,473	1,765	51,238	12,952
Total		\$8,277,618	\$238,490	\$8,516,108	\$1,959,801
*Fire Protection District **Fire & Rescue Protection District					

**SECTION 10. EMPLOYEE HEALTH BENEFITS INTERNAL SERVICE FUND.** The following financial plan for expenses for the Employee Health Benefits Internal Service Fund is hereby approved.

Estimated Revenues		Estimated Expens	stimated Expenses	
Premiums	\$27,340,487	Administration Fees	\$ 2,659,545	
Net Assets	300,315	Prior Year Encumbrances	0	
		Claims	24,981,257	
TOTAL	<u>\$27,640,802</u>		<u>\$27,640,802</u>	

**SECTION 11. CAPITAL IMPROVEMENTS PROGRAM.** The Proposed 2018-2023 Major Capital Improvements Program included in the Capital Improvements Plan Section of the FY 2017-2018 Annual Budget Document is included for information only. Final approval of any projects is subject to subsequent action by the Board of Commissioners.

### SECTION 12. GRANTEE ORGANIZATION AGREEMENTS.

- (a) The Board of Commissioners is concerned that the County's very strong financial condition at present may create unrealistic expectations among some grantee organizations that County financial support will continue indefinitely or regularly increase in the future. There may also be a perception in the community that the County is always a likely source of financial assistance for various capital fund drives or special projects. The County's first priorities must always be those services and functions which counties are required by law to provide. Because the County's revenues are very responsive to changes in the local economy, even a slight economic downturn might require a reduction or withdrawal of County support for such organizations, projects and fund drives. A caution to this effect shall be added to Exhibit B of all form grantee organization agreements for FY 2017-2018.
- (b) Exhibit B of all form grantee organization agreements shall also provide that grantee organizations shall immediately notify the County of any substantive changes in their other sources of financial support which might cause them to seek additional County funding in the current year, or in future years, which County funding may not be forthcoming or available.

### SECTION 13. BOARD DIRECTED INITIATIVES.

- 1. Conduct an internal study of the court services functions including a comparison of service provision methods used by other counties specifically the Guilford model.
- 2. Conduct an internal study of the vehicle and equipment maintenance activities in the General Services and Parks Departments to identify opportunities for improved efficiencies.
- 3. Develop a strategic approach to upgrading the public safety radio system and present to both the City Council and Board of Commissioners for consideration.
- 4. Conduct a financial sustainability study of the Public Health Dental Clinic.
- 5. Completion of the following Board-directed initiatives in FY 2018:
  - a. Human Services Governance Options
  - b. Coordination of the fire study recommendations with the volunteer departments;
  - c. Legal review of County ordinances
  - d. Implementation of structural changes to the franchise solid waste collection and recycling systems as directed by the Commissioners.

**SECTION 14. PAY-GO PROJECTS**. The table below is a priority order of projects to be funded if sufficient pay-go funds are available. Final approval of any project is subject to subsequent action by the Board of Commissioners.

1. Board of Elections - Equipment Replacements - Debt Avoidance	\$760,579
2. General Services Security Upgrades at County facilities - ROI	\$250,000
3. Radio System Upgrades - Debt Avoidance	\$225,000
Total Pay-Go Projects	<u>\$1,235,579</u>

**<u>SECTION 15.</u>** This Ordinance shall become effective July 1, 2017.