

#### **OPERATING POLICIES AND GOALS:**

Create a community in which to live that is convenient and pleasant. This will be accomplished by:

- a. Preserving and expanding its parks and libraries.
- b. Providing a variety of materials, through the main library and nine (9) branch libraries & outreach programs, including research, genealogy, pleasure reading, audio-video, children's, career, education, and job related services, as well as public access computers and typewriters.
- c. Providing citizens with quick reference and links to human services and functions through the Information and Referral (First Line) Division of the Library. Simultaneously, this division is a resource to human service providers.
- d. Providing recreation programs at all County parks.
- e. Providing recreation programs at school sites and other County locations throughout the year.







## Forsyth County Personnel By Culture & Recreation Service Area

	FY 05-06 Prior Year Actual	FY 0 Curren Original		Request	FY 07-08 Continuation Recommend	Adopted
<u>Department</u>						
<b>Library</b> Full Part	92 32	92 33	93 33	97 35	95 33	96 33
<b>Parks &amp; Recreation</b> Full Part	16 40	16 40	16 40	18 43		16 40
<b>Tanglewood</b> Full Part	64 115	64 115	64 115	67 115	64 115	64 115
TOTAL SERVICE AREA - FT TOTAL SERVICE AREA - PT	172 187	172 188	173 188	182 193	175 188	176 188

#### Changes In Staffing Levels For Culture & Recreation Service Area

Library

FY 08 - 1FT Librarian & 1FT Library Assistant II for new Lewisville Branch and 1FT Teen Coordinator for Generation Teen Program.

### Library



Parks & Recreation







#### MISSION STATEMENT

The Forsyth County Public Library is dedicated to providing free and equal access to expertly chosen resources and reliable information and to fostering lifelong learning and the joys of reading. Our services are driven by community needs and are provided in a welcoming, responsive and professional manner.

#### **BUDGET HIGHLIGHTS**

This budget reflects an increase in expenditures of \$289,818, or 3.9%. Revenues have also increased by \$24,433, or 5%. Overall, there is a net increase of \$265,385.

There are two (2) new positions included in the FY 08 continuation budget. For the new Lewisville Branch Library, a new full-time Librarian (\$43,266) and full-time Library Assistant II (\$29,796) are included. These new positions are necessary to staff the much larger Lewisville Branch.

Other increases include operating supplies (1.8% increase for books, periodicals, etc.)

PERFORMANCE MEASURES			
	FY 2006	FY 2007	FY 2008
	ACTUAL	<b>ESTIMATE</b>	<b>ESTIMATE</b>
These measures relate to the County goal: Create	a community in which to live	ve that is convenient and pleasant.	
	70.045	04.470	00.044
Program Attendance	78,815	81,179	83,614
Materials Circulated	1,734,473	1,751,817	1,769,335
Reference ?'s Answered	571,469	588,613	606,271
Meet NC Standards:			
1 Public Access PC Per 5,000 population	2.0	2.0	3.0
2 Books Per Capita	1.80	1.93	2.0

#### **PROGRAM SUMMARY**

	FY 05-06 Prior Year	FY 06-07 Current Year				
	Actual	Original	Estimate	Request	Recommend	Adopted
Headquarters	2,833,365	3,014,663	3,101,988	3,239,160	3,032,123	3,055,049
Extension	3,782,611	4,092,474	3,983,943	4,658,084	4,360,966	4,358,040
Information & Referral	232,995	247,546	277,266	251,412	251,412	251,412
Total	<u>6,848,971</u>	<u>7,354,683</u>	<u>7,363,197</u>	<u>8,148,656</u>	<u>7.644,501</u>	<u>7,664,501</u>

*Headquarters Division* provides research, genealogy, pleasure reading, audio video, children's materials, career, education and job related materials as well as public access microcomputers and typewriters through departments such as Business Science & ACE, Periodicals/Public Documents, North Carolina Room, Humanities, Audio Visual/ Circulation & Children's Department. Reserves, inter-library loans, collection control & circulation of library materials are maintained through Audio Video/Circulation Department.

*Extension Division* operates the Outreach Service Departments, and nine branch libraries.

*Information & Referral* (First Line) provides quick reference and links citizens with human services & functions as a resource to those human services providers.

## Library

	FY 05-06 Prior Year Actual	FY 06 Current Original			FY 07-08 Continuation <u>Recommend</u>	Adopted
EXPENDITURES Personal Services						
Salaries & Wages	3,819,367	3,992,426	3,938,154	4,138,696	4,070,472	4,085,955
Employee Benefits	979,008	1,044,506	1,044,976	1,155,725	1,138,875	1,143,392
Total Personal Services	4,798,375	5,036,932	4,983,130	5,294,421	5,209,347	5,229,347
<b>Operating Expenditures</b> Professional Fees	3,270	5,950	0	0	0	0
Maintenance Service	35,656	42,170	44,178 Evto	79,526	Speakers for Libi 44,856	44,856
Rent	300,851	310,673	310,666	344,862	d waste svcs., equ 344,862 wisville & Kernersv	344,862
Utility Services	16,590	11,970	11,271	12,910	12,910	12,910 Vater & sewer.
Construction Service	6,816	0	0	0	0	0
Other Purchased Services	364,651 are license, printi	379,374 ng. book process	399,881	445,593 remiums on-line	401,343 e services & telepl	401,343
Training & Conference	40,105	36,400	35,050	44,500	40,270	40,270
General Supplies	88,207	47,144	56,564	96,290 mall equipment	76,750 repair supplies &	76,750
Energy	255,614	245,480	267,468	270,950	270,950	270,950
Operating Supplies	899,044	1,071,752	1,132,766	1,390,980	1,090,869	& natural gas. 1,090,869
Other Operating Costs	24,792	94,288	ooks, periodicals 99,823	87,944	software and opera 81,664	81,664
Contingency	0	50,150	0	20,150	surance claims & 20,150	20,150
Total Operating Exps.	Reserve <b>2,035,596</b>	e accounts for gra 2,295,351	ant funds from LS <b>2,357,667</b>	STA, Chatham 8 <b>2,793,705</b>	Kiger Funds offs <b>2,384,624</b>	et by revenue. <b>2,384,624</b>
Capital Outlay	0	7,400	7,400	45,530	35,530	35,530
Payments T/O Agencies	15,000	15,000	15,000	15,000	15,000	15,000
Total Expenditures	<u>6,848,971</u>	<u>7,354,683</u>	<u>7,363,197</u>	<u>8,148,656</u>	Urban Lea <u>7,644,501</u>	ague Contract. 7.664.501
Cost-Sharing Expenses	833,166	591,059	679,359	741,620	741,617	741,617
Contra-Expenses REVENUES	0 <u>538.638</u>	0	0 <u>517,834</u>	0 <u>515,504</u>	0 <u>490.504</u>	0
		466.071 Grants; Institute			rant, sales of copie	<u>490.504</u> es, books, etc.
Positions:FT/PT	92/32	92/33	93/33	97/35	95/33	96/33

## Parks & Recreation

#### MISSION STATEMENT

To develop, acquire, operate and maintain a park system and to provide comprehensive recreation programs for the use and enjoyment of Forsyth County residents.

#### BUDGET HIGHLIGHTS

This budget reflects an increase of \$179,121 in expenditures and \$20,120 in revenues. The reasons for the increase is insurance claims, maintenance projects throughout the park system, and a contract to manage the beaver population at Triad Park.

Revenues are up due to reimbursement from Guilford County for Triad Park.

PERFORMANCE MEASURE	S					
		FY 2006		FY 2007		FY 2008
		<u>ACTUAL</u>		<u>ESTIMATE</u>		<u>ESTIMATE</u>
These measures relate to the Coun	ty goal: Create a	community in wh	ich to live that is	convenient and	d pleasant.	
Park Visitors		2,267,209		2,260,000		2,260,000
Programs Offered		335		330		330
Participants		102,257		100,000		100,000
% of respondents rating their experience at County parks excellent or good		99%		99%		99%
PROGRAM SUMMARY						
	FY 05-06	FY 06	-07		FY 07-08	
	Prior Year	Current	Year		Continuation	
	Actual	Original	Estimate	Request	Recommend	Adopted
Programs (revenue offset)	0	84,627	2,383	86,651	90,782	90,782
Park Maintenance	508,874	614,988	596,398	908,242	666,784	666,784
Park Operation	1,327,045	1,378,585	1,264,756	1,754,903	1,499,355	1,499,355
Total	<u>1,835,919</u>	<u>2.078.200</u>	<u>1.863.537</u>	<u>2,749,796</u>	<u>2,256,921</u>	<u>2.256.921</u>

General Programs provide recreation programs at school sites and other County locations throughout the year.

*Park Maintenance* provides for general maintenance support to all County Parks.

*Park Operations* provides for specific maintenance, improvements and recreational programming at all County Parks.

## Parks & Recreation

	FY 05-06 Prior Year	FY 06 Curren	t Year		FY 07-08 Continuation	
	Actual	Original	Estimate	Request	Recommend	Adopted
EXPENDITURES Personal Services						
Salaries & Wages	821,146	917,743	821,040	993,374	903,530	903,530
Employee Benefits	211,676	206,074	193,523	233,124	213,014	213,014
Total Personal Services	1,032,822	1,123,817	1,014,563	1,226,498	1,116,544	1,116,544
Operating Expenditures						
Professional Fees	55,238	86,161	66,850	187,205 Security for J	86,911 multi-purpose build	86,911 ding and parks
Maintenance Service	336,029	302,350	268,427	387,120	336,050 nitorial, solid waste	336,050
Rent	2,108	16,655	6,170	9,420	9,420	9,420
Utility Services	15,760	35,100	18,500	2017-0-John 38,350	n, space rental, eq 36,600	upment rental. 36,600
Otility Services	15,700	•			ad, CG Hill & Wall	
Construction Services	17,724	0	4,820	7,500	0 00	0
Other Purchased Services	57,069	119,747	99,217	128,713		126,513
Training & Conference	Recreation program 3,296	5,860	4,700	6,802		5,860
General Supplies	90,754	100,270	149,885	125,950	100,470	100,470
Energy	89,024	101,560	91,500	140,620	small equipment, 103,460	103,460
Lifeigy	09,024	101,500	91,500		electricity, gasolin	
Operating Supplies	61,731	85,200	67,245	91,000	85,200	85,200
opolating oupplied	01,101	00,200			d killer, locks, shin	
Other Operating Costs	2,480	12,080	11,580	189,573	189,573	189,753
						urance claims.
Total Operating Exps.	731,213	864,983	788,894	1,312,253	1,080,057	1,080,057
Capital Outlay	71,884	89,400	60,080	211,045	60,320	60,320
					Replacem	ent equipment.
Total Expenditures	<u>1,835,919</u>	<u>2,078,200</u>	<u>1,863,537</u>	<u>2,749,796</u>	<u>2,256,921</u>	<u>2,256,921</u>
Cost-Sharing Expenses Contra-Expenses	133,787 0	390,485 0	276,313 0	409,693 0		409,693 0
REVENUES	<u>401.049</u>	<u>533,754</u>	<u>446,767</u>	<u>662,836</u>	<u>553.874</u>	<u>553,874</u>
Positions:FT/PT	16/40	16/40	16/40	18/43	16/40	16/40

#### MISSION STATEMENT

To provide recreational, cultural and leisure activities in a well maintained green space for the citizens of Forsyth County.

#### **BUDGET HIGHLIGHTS**

This budget reflects a decrease in expenditures of \$439,588 and a decrease in revenues of \$469,580. The result is a net increase in county dollars of \$29,922 (1.6%). The decreases are a result of the removal of a special event from the budget that produced a significant source of revenue for the park.

This budget does include expenses to continue projects to improve the infrastructure, special event activities, and capital outlay replacements. Also, operating expenses are included to cover energy, employee benefits, annualized performance, overtime and supplies.

PERFORMANCE MEASURES			
	FY 2006	FY 2007	FY 2008
	ACTUAL	<u>ESTIMATE</u>	<b>ESTIMATE</b>
These measures relate to the County goal:	Create a community in which to	live that is convenient and pleasant.	
Park Visitors-Gate/Spec Events	338,500	325,000	328,000
Rental - Lodgings	1,400	1,525	1,550
Rental - Facilities	475	440	450
Rental - Shelters	430	430	430
Golf Rounds Played	66,190	66,750	66,800
Tennis Players	9,070	9,200	9,200
Catered Events	195	210	235
Festival Of Lights- Visitors	244,750	274,500	255,000
Pool Attendance	45,225	42,000	46,000

#### **PROGRAM SUMMARY**

	FY 05-06 Prior Year	FY 06-07 Current Year				
	Actual	Original	Estimate	Request	Recommend	Adopted
Golf Operations	2,587,998	2,575,665	2,594,227	2,658,859	2,596,159	2,596,159
Accommodations	56,233	69,717	65,353	133,284	131,794	131,794
Catering	828,557	830,593	800,075	875,785	833,585	833,585
Maintenance	3,075,258	3,492,385	2,956,725	3,333,928	2,967,234	2,967,234
Total	<u>6,548,046</u>	<u>6,968,360</u>	<u>6,416,380</u>	<u>7,001,856</u>	<u>6,528,772</u>	<u>6,528,772</u>

**Golf Operations** - offer championship golf courses and conditions, with premier instruction and learning facilities at economical, yet competitive pricing.

Accommodations - offer clean rooms & courteous staff in a beautiful setting, with a diversified choice of amenities.

Catering - offer quality food, service, and event staging, by courteous staff.

Maintenance - offer safe, well-maintained facilities and grounds for special events & general public recreational use.

## Tanglewood Park

	FY 05-06 Prior Year Actual	FY 06 Current Original		Request	FY 07-08 Continuation Recommend	Adopted
EXPENDITURES Personal Services						
Salaries & Wages	2,576,523	2,704,719	2,617,048	2,808,283	2,744,123	2,744,123
Employee Benefits	634,962	691,975	688,276	763,676	742,442	742,442
Total Personal Services	3,211,485	3,396,694	3,305,324	3,571,959	3,486,565	3,486,565
Operating Expenditures						
Professional Fees	301,171	209,267 F	213,016 naineering fees	207,000 security_temp	167,500 prary help and prot	167,500 fessional fees
Maintenance Service	403,301	618,001	568,076	628,250	598,510	598,510
			-		oair, other mainten	
Rent	217,226	203,496	180,845	166,570	166,570	166,570
Utility Services	24,442	24,350	18,000	20,500	Golf cart rental, equ 19,500	19,500 19,500
Othity Services	24,442	24,330	10,000	20,300		Vater & sewer.
Construction Services	1,158	0	3,270	0	0	0
Other Purchased Services	521,706 Bank	566,323	366,437	352,480	340,780 rd contract, insurar	340,780
Training & Conference	18,421	21,352	20,687	27,033	22,883	22,883
General Supplies	261,512	283,151	260,150 Rong	331,805	281,030	281,030
Energy	349,641	342,900	340,326	360,800 360	all equipment, jani 355,900	355,900
Energy	040,041	042,000	040,020		gas, electricity, ga	
Operating Supplies	388,917	359,272	337,175 Fertilizer	381,470	332,465 od, seed, chemical	332,465
Inventory Purchases	648,739	629,456	520,450	534,785	529,785	529,785
ç	,	,	,		ise for resale, food	
Other Operating Costs	28,464	90,312	89,725	91,804	90,884	90,884
					s, permit fees, inst	urance claims.
Total Operating Exps.	3,164,698	3,347,880	2,918,157	3,102,497	2,905,807	2,905,807
Capital Outlay	171,863	223,786	192,899	327,400	136,400	136,400
Total Expenditures	<u>6,548,046</u>	Goli <u>6.968.360</u>	f maintenance re <sub>l</sub> <u>6,416,380</u>	placement equi 7,001,856	pment, festival of l <u>6,528,772</u>	ights displays. <u>6,528,772</u>
rotal Expenditures	<u>0,540,040</u>	0,908,300	<u>0,410,380</u>	<u>7,001,850</u>	0,520,772	0,520,772
Cost-Sharing Expenses	25,506	35,959	37,422	25,544	25,544	25,544
REVENUES	5,060,618	5,138,150	4,745,003	4,683,570	4,668,570	4,668,570
Net County Dollars	<u>1,487,428</u>	<u>1.830,210</u>	<u>1.671.377</u>	<u>2.318.286</u>	<u>1,860,202</u>	<u>1,860,202</u>
Positions:FT/PT	64/115	64/115	64/115	67/115	64/115	64/115

 Tanglewood Park - Enterprise Operations

 (Includes Golf, Pool, Accommodations, Catering, Special Events, Festival of Lights, Tennis, Mallard Lake)

	FY 05-06 Prior Year	FY 06 Curren			FY 07-08 Continuation	
	Actual	Original	Estimate	Request	Recommend	Adopted
EXPENDITURES Personal Services						
Salaries & Wages	1,906,037	2,031,185	1,946,131	2,023,735	2,023,535	2,023,535
Employee Benefits	461,574	509,227	503,645	540,764	540,764	540,764
Total Personal Services	2,367,611	2,540,412	2,449,776	2,564,499	2,564,299	2,564,299
<b>Operating Expenditures</b>						
Professional Fees	166,133	114,767	101,015	103,000 Tomp	78,000 orary help and pro	78,000
Maintenance Service	181,549	118,371	167,630	101,890	97,000	97,000
					nen & laundry, eq	
Rent	216,427	199,376	179,725	162,450	162,450	162,450
Utility Services	6,307	6,350	0	ی 1,000	Golf cart rental, eq 0	uipment rental. 0
Otinity Gervices	0,307	0,330	0	1,000	-	Water & sewer.
Construction Services	0	0	700	0	0	0
Other Purchased Services	429,514	470,361	272,137 Bank	262,150	252,450 s, advertising, life	252,450 quard contract
Training & Conference	14,501	16,580	15,987	20,280	17,580	17,580
General Supplies	167,732	172,526	160,225	184,075 F	167,175 Repair supplies, sr	167,175 mall equipment
Energy	121,557	112,100	114,526	119,100	119,100	119,100
					gas, electricity, ga	asoline, fuel oil.
Operating Supplies	318,542	297,957	270,775	294,630	271,050	271,050
Inventory Purchases	648,739	629,456	Fertilizer, 520,450	mulch, sand, so 534,785	od, seed, chemica 529,785	als, range balls. 529,785
inventory r drenases	040,739	029,400	520,450		ise for resale, foo	
Other Operating Costs	7,581	11,200	10,555	11,100	11,100	11,100
Total Operating Exps.	2,278,582	2,149,044	1,813,725	1, <b>794,460</b>	emberships & du <b>1,705,690</b>	1,705,690
Capital Outlay	123,366	164,786	130,995	206,400	136,400	136,400
Total Expanditures	A 760 EE0				pment, festival of	
Total Expenditures	<u>4,769,559</u>	<u>4,854,242</u>	<u>4,394,496</u>	<u>4,565,359</u>	<u>4,406,389</u>	<u>4,406,389</u>
Cost-Sharing Expenses	18,512	31,189	23,252	3,550	3,550	3,550
REVENUES	4,816,426	4,899,050	4,486,408	4,439,220	4,424,220	4,424,220
Net County Dollars	<u>(46.867)</u>	<u>(44,808)</u>	<u>(91,912)</u>	<u>126,139</u>	<u>(17,831)</u>	<u>(17,831)</u>
Positions:FT/PT	46.25/98.85	46.25/98.85	46.25/98.85	46.25/98.85	46.25/98.85	46.25/98.85

	FY 05-06	FY 06	6-07		FY 07-08	
	Prior Year	Curren			Continuation	
	Actual	Original	Estimate	Request	Recommend	Adopted
EXPENDITURES Personal Services						
Salaries & Wages	670,486	673,535	670,917	784,548	720,588	720,588
Employee Benefits	173,388	182,748	184,631	222,912	201,678	201,678
Total Personal Services	843,874	856,283	855,548	1,007,460	922,266	922,266
<b>Operating Expenditures</b>						
Professional Fees	135,038	94,500	112,001	104,000	89,500	89,500
Maintenance Service	221,752	499,630	400,446	526,360	ees, security, pro 501,510	501,510
Rent	799	Janitorial ser 4,120	vices, solid waste 1,120	e, equipment rep 4,120	air, other maintei 4,120	nance projects. 4,120
Non	100	1,120	1,120	1,120		uipment rental.
Utility Services	18,135	18,000	18,000	19,500	19,500	19,500
Construction Services	1,158	0	2,570	0	0	Water & sewer. 0
Other Purchased Services	92,192	95,962	94,300	90,330	88,330 Telephone, insura	88,330
Training & Conference	3,920	4,772	4,700	6,753	5,303	5,303
General Supplies	93,780	110,625	99,925 Repa	147,730 air supplies, sma	113,855 all equipment, jan	113,855 itorial supplies
Energy	228,084	230,800	225,800	241,700	236,800	236,800
Operating Supplies	70,375	61,315	66,400	86,840	gas, electricity, ga 61,415	61,415
Other Operating Costs	20,883	70 112	79,170	Fertilizer, mu 80,704	llch, sand, sod, se	ed, chemicals. 79,784
Other Operating Costs	20,003	79,112			79,784 s, permit fees, ins	
Total Operating Exps.	886,116	1,198,836	1,104,432	1,308,037	1,200,117	1,200,117
Capital Outlay	48,497	59,000	61,904	121,000	0	0
Total Expenditures	<u>1,778,487</u>	<u>2,114,119</u>	<u>2,021,884</u>	<u>2,436,497</u>	<u>2,122,383</u>	<u>2,122,383</u>
Cost-Sharing Expenses	6,994	4,770	14,170	21,994	21,994	21,994
REVENUES	244,192	239,100	258,595	244,350	244,350	244,350
Net County Dollars	1,534,295	1,875,019	1,763,289	2,192,147	1,878,033	1,878,033
Positions:FT/PT	17.75/16.15	17.75/16.15	17.75/16.15	20.75/16.15	17.75/16.15	17.75/16.15

# Tanglewood Park - Maintenance